

**West Northumberland Girls' Hockey Association
Executive Committee Meeting**

Date: July 9, 2013

Present:	Jim Smith	Chris Hoskins	Susan Landry	Chris Lumb
	Curtis Hackney	Ryan Smith	Jen Ashley	Stacey Raymond
	Jason Dalby	Dean Jenkins	Tom Cole	Melanie Strathdee
	Jeremy Coulis			

Regrets: Darren Mackey, Barb Hackney, Shawn Davis, Bert Maudsley

MINUTES Moved by: Susan Landry
 Seconded by: Jeremy Coulis

Actions Carried Forward:

Action: JEREMY will return the post office keys. We will not be renewing our P.O. box.

Action: TRISH to apply for Trillium Grant.

Action – JEREMY will plan a September planning meeting. (Each member is to complete a Goal Planning Template sheet for their own executive position and forward it to Trish. All positions will be looked at and duties will be re-allocated based on current workload to make it a more balanced workload for all.)

ACTION- In the Fall, JIM will talk to Dr. Bayer about the transfer of equipment to the northern community.

ACTION – JIM & CURTIS will organize another equipment swap in August.

Action: Add a “check box” on the registration form for houseleague players who are interested in playing DS.

Action – Train staff to post on website. This won't be done until next years teams are established.

Action: JEN will arrange with Food For All to have snacks, drinks, etc. in lockup.

Action: CHRIS will work with Lisa & Christine to collect houseleague money. We have collected \$8100 to date, with some still outstanding.

Action to be carried forward: The following suspensions are to be served in the Fall:

Bulger, Sophie	West Northumberland - 1 game to be served
Lane, Lilly	West Northumberland - 1 game to be served
Northup, Brian	West Northumberland - 1 game to be served
Wall, Brian	West Northumberland - 3 games to be served

Action – JIM will let all rep coaches know that August 1st is the deadline for rep registration fees to be in.

Action- Shawn will continue to try to arrange a new date for the coaching clinic in September. He will contact the OWHA. (not Sept 14-15 due to CCHL weekend)

Action – Shawn will send final budget to Dave

ACTION – JEN will contact Dave Perry who will send list of those owing to Jen and a copy of an invoice template

ACTION -Jen will send the invoices

Action – Write a letter to let the OWHA know that we appreciate the additional experience our players gain through this program (DS-midget) and that we have already committed to this program for next season.

ACTION - JILL will put this on the website (If you refer a new WNGHA player who registers by September 4th, you will be entered to win a free registration.)

ACTION – Todd will scan thank you letter from fair share and put on website.

The meeting began with Jim welcoming the new executive and each member introduced himself/herself.

TREASURER'S REPORT

By Chris Hoskins

Moved by: Melanie

Seconded by: Jeremy

Carried

Chris emailed June's financial report to all members in advance (attached) and presented projections (attached) for next season.

Action: Chris will initiate a committee through Bert to fine tune the budget for the 2013-14 season.

We currently have approximately \$30000 in assets, \$20000 of which is in a GIC. The association has never been in such good financial standing.

TOURNAMENT REPORT

By Ryan Smith

Moved by: Trish

Seconded by: Jason

Carried

Tournament Pick Ribbon –

Ryan suggested some ideas

- keeping the donations local.

-\$44 is left over from last year so will be added to this year's donation

-find a sponsor for both the tournaments. Dean suggested Ryan look at other hockey association websites for their major tournament sponsorship solicitation outline & that the sponsors should commit to long term.

Ryan will come to the next meeting with a proposal.

Fundraising ideas for tourney – eliminate vehicle decoration, count the jellybeans in jar, ribbon of hope wall, team involvement in fundraising, etc.

Dean suggested Ryan email Gary P to get fundraising ideas.

ACTION - RYAN will give flyers to managers to distribute at scheduling meetings.

ACTION: Dean will explore the possibility of a university game during the tournament. (He explored international and junior teams but they haven't panned out).

REGISTRAR'S REPORT

By Susan Landry

Moved by: Dean

Seconded by: Trish

Carried

There are 2 jr houseleague teams at every level, except one at novice.

Women's houseleague will be 8 teams this upcoming season.

Registration Dates: Wed., July 17 6-8 pm at CCC (Volunteers -Trish, Melanie); Wed. & Sept 4 6-8 pm at CCC (Volunteers-Jason, Chris)

Houseleague deadline for registration in Sept. 15th.

All of this information is on the website.

Susan has submitted ITRs through ITSports for all confirmed teams to date. She will continue to do this for any new teams.

ICE SCHEDULER REPORT

By Dean Jenkins

Moved by: Chris L.

Seconded by: Stacey

Carried

Lindsay, Ennismore, & Peterborough would like to us to make an atom team to join them in a DS/C loop (not lower lakes). Mike will explore this. If it happens, we will need more ice for this group.

The women's houseleague may need to be broken up between two nights due to increased ice allocations for all levels of rep this season.

September's ice schedule will be sent out within the next 2 weeks.

Managers meeting – Tuesday after Labour Day (September 3rd)

NEW BUSINESS

1. Police Checks –

ACTION -Trish will send police check letter to Jen so she can send it out.

ACTION – Jim will track who has/needs police checks

2. Jeremy would like to establish a committee to put together a policy and procedure manual. Meetings to start in mid-Sept.

3. Our 9 rep teams are registered for LLFHL.

4. **ACTION** – Shawn to arrange advertisement of coaching clinic date.

5. Motion – Trish --> House league kits will be established & distributed to each team. (1st aid, cones, pucks, water bottles). 2nd – Curtis; carried

6. “Action” review (modified those carried forward – see earlier in minutes)

7. Darren Mackey – Suggestions:

a) Set information booths up at soccer & ball games to try to recruit players for next season.

ACTION – Jen set up through Angels

ACTION – Trish to set up through Cobourg Soccer.

ACTION – Curtis to arrange through PH Soccer.

b) **ACTION** – Bert to send email to entire executive with all of our contact information.

8. Media Liaison Officer – Jill Turcotte (jill.turcotte@87jones.com) has expressed an interest in this position. Motion to accept Jill in this position – Trish; 2nd – Jeremy; carried

ADJOURNMENT Moved by: Jen
Seconded by: Susan Carried

Next meeting: Tues., Aug 13 @ 7 pm (CCC)